

Extensively Drug-Resistant Organism (XDRO) Registry: How to Edit or Delete a Report

Updated January
2025

DPH.XDROregistry@illinois.gov
<https://xdro.dph.illinois.gov/>

Reasons for Editing or Deleting a Report

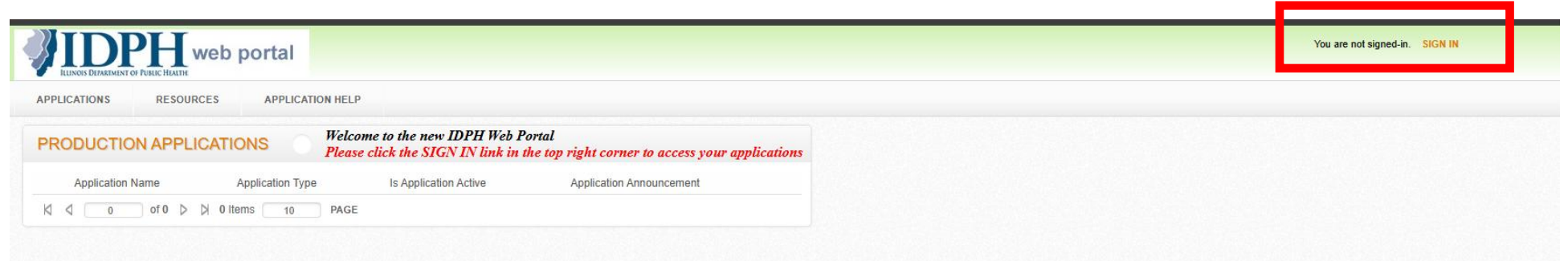
- Data entry error
- Duplicate record
- Laboratory testing error
- Does not meet reporting criteria
- Determined not to be CRE through molecular testing
- Patient deceased
- **De-colonization or infection resolution is NOT a valid reason to delete a record in the registry.**

Before starting...

- You can edit/delete reports only if they were submitted by you or colleagues at your facility.
- If a report was submitted by another facility or IDPH and needs to be edited or deleted, email the facility that submitted the report or the IDPH XDRO team at DPH.XDRORegistry@Illinois.gov.
- You can edit a report only if it was submitted within the past 365 days.

IDPH Web Portal Sign-In

Log in to the IDPH at: <https://partners.dph.illinois.gov/>



The screenshot displays the IDPH web portal interface. At the top left is the IDPH logo with the text "IDPH web portal" and "ILLINOIS DEPARTMENT OF PUBLIC HEALTH". To the right of the logo is a green navigation bar containing the text "You are not signed-in. [SIGN IN](#)", which is highlighted by a red rectangular box. Below the navigation bar are three tabs: "APPLICATIONS", "RESOURCES", and "APPLICATION HELP". The "APPLICATIONS" tab is selected, showing a section titled "PRODUCTION APPLICATIONS" with a radio button. A welcome message reads: "Welcome to the new IDPH Web Portal. Please click the SIGN IN link in the top right corner to access your applications". Below this is a table with four columns: "Application Name", "Application Type", "Is Application Active", and "Application Announcement". At the bottom of the table is a pagination bar showing "0 of 0" items and a "PAGE" selector.

Application Name	Application Type	Is Application Active	Application Announcement
0 of 0 Items 10 PAGE			

At the sign in enter your IDPH issued username and the password. Then click on the “OK” button.



IDPH web portal
ILLINOIS DEPARTMENT OF PUBLIC HEALTH

APPLICATIONS RESOURCES APPLICATION HELP

SIGN IN IDPH Acronyms


Enter your user name and password.

User Name (do not include "idph")

Password

OK CANCEL








Select “XDRO Registry” from the Production Apps List

 **IDPH** web portal
ILLINOIS DEPARTMENT OF PUBLIC HEALTH

Hello mvue [SIGN OUT](#)

[APPLICATIONS](#) [RESOURCES](#) [APPLICATION HELP](#)

PRODUCTION APPLICATIONS ☐ Your applications are listed below.
Contact the IDPH Helpdesk if you don't see your applications.


Application Name	Application Type	Is Application Active	Application Announcement
 Business Objects 4.2	Production	Yes	
 I-NEDSS	Production	Yes	Please use your I-NEDSS account and without idph\ in front of your username. Also, username is case sensitive. Please use without caps for the first letter of your username.
 I-NEDSS Provider Reporting	Production	Yes	Please use your I-NEDSS account and without idph\ in front of your username. Also, username is case sensitive. Please use without caps for the first letter of your username.
 IVRS	Production	Yes	
 ORS	Production	Yes	Please use your I-NEDSS account and without idph\ in front of your username. Also, username is case sensitive. Please use without caps for the first letter of your username.
 REDCap	Production	Yes	
 XDRO registry	Production	Yes	

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The XDRO Registry will open in a new tab – click the “X” to enter the XDRO Registry website

Welcome to the Illinois Extensively Drug-Resistant Organisms (XDRO) Registry

Use of the registry is restricted to authorized users. Access to the system is limited to those expressly authorized by a current written agreement with the XDRO registry security management. Any misuse of the system for anything other than its intended use and in accordance with the IDPH Web Portal User Agreement will be prosecuted to the fullest extent of applicable Illinois and/or federal laws.

Click on  to enter the XDRO registry.

Select Facility Submission History

XDRO
registry

Sample Hospital [change facility](#)

Test User1

[Home](#)

[Help](#)

[Go Back](#)

[Logout](#)

Submit Report

Search Registry

Facility Submission History

Facility Alert History

XDRO Dashboard

Submit Report

Search Registry

Facility Submission History

Facility Alert History

Change Facility

×

Test Nursing Home ▾ Change

Test Nursing Home

Sample Hospital

Hektoen Institute

Illinois Department Of Public Health

XDRO D

Admin Function

Emergency Alert

Select Facility Submission History

XDRO
registry

Sample Hospital [change facility](#)

Test User1

Home Help Go Back Logout

Submit Report

Search Registry

Facility Submission History

Facility Alert History

XDRO Dashboard

Click on name of record you want to edit or delete

Shannon CalusHome Citations Help Go Back Logout

Test Nursing Home Submission History

First name

Last name

Date of birth
mm / dd / yyyy

SSN(last4)

RID

Report
All

Search

RID	Name	Date of Birth	MRN	Organism	▼Culture Date	Status	Username
13815	Video, Test	08/20/2000	9999	<i>Klebsiella pneumoniae</i>	12/12/2019	Submitted	SCALUS
13107	Pcr Field, Test	08/20/2000	12345	<i>Citrobacter freundii</i>	08/20/2019	Pending	ATANG
12248	Bug, Super	01/01/1914	987654	<i>Pseudomonas aeruginosa</i>	05/13/2019	Submitted	ATANG
11632	One, Resident	03/07/1919	123456	Screen only (organism unknown)	03/07/2019	Submitted	ATANG
11634	Three, Patient	05/05/1905	456	<i>Candida auris</i>	03/07/2019	Submitted	ATANG
11633	Two, Resident	03/07/1950	9876	<i>Klebsiella pneumoniae</i>	02/07/2019	Submitted	ATANG
12026	Atoheh, Tohec	01/01/1950	1234	<i>Citrobacter freundii</i>	01/01/2019	Submitted	ATANG
11994	Supper, Test	12/22/1982	2313	<i>Citrobacter koseri</i>	12/11/2018	Submitted	devxtest
9424	Facility, Change	04/04/1946	9999	<i>Enterobacter cloacae</i>	05/08/2018	Submitted	ATANG
9312	Test, Organism	04/25/1900	1235		04/25/2018	Pending	ATANG

previous

1

2

3

next

To edit, click 'Edit' at bottom of report

[Shannon Calus](#)[Home](#)[Citations](#)[Help](#)[Go Back](#)[Logout](#)


XDRO Report - Test Nursing Home

Patient information

Patient name: Video, Test	MRN: 9999	Admission date: 12/13/2019
Date of birth: 01/01/1950	SSN (last 4):	Gender: male
Race:	Ethnicity:	
Address: 1234, Abc, Unknown, IL 11111		

XDRO culture information

Organism: <i>Klebsiella pneumoniae</i>	Culture date: 12/12/2019
XDRO criterion: Molecular test	Specimen source: Rectal (screening)
Mechanism of resistance: KPC	
Comments:	
Submitted by Shannon Calus, 12/13/2019, Test Nursing Home	



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XDRO Report

XDRO culture information

*** Organism name (genus/species)**

*** Specimen source**

*** Date (culture acquisition)**
 / /

***XDRO criteria** (select all that apply)

[Reporting rule](#)

☒ **Molecular test** (e.g. PCR) specific for carbapenemase ☐ **Phenotypic test** specific for carbapenemase production

*** Mechanism of resistance:** (check all that apply)

☒ KPC
☐ NDM-1 (New Delhi Metallo-β-lactamase)
☐ OXA
☐ VIM
☐ IMP
☐ Unknown

(molecular test required)

☐ **For E. coli and Klebsiella spp. only:** Resistant to ALL 3rd gen cephalosporins tested and non-susceptible (intermediate or resistant) to one carbapenem. **Ignore ertapenem.**

Facility information

Facility name

*** Patient MRN**

*** Date of admission/Encounter Date**
 / /

☐ Culture obtained as outpatient

Patient demographics

*** First name**

Middle name(if applicable)

*** Last name**

*** Gender**
☒ Male ☐ Female

*** Date of birth(mm/dd/yyyy)**
 / /

Social Security Number(last4)

Race

Ethnicity
☐ Hispanic or Latino
☐ Not Hispanic or Latino

*** Street address**

*** City**

*** County**

*** State**

*** Zip code**

Comments

Include any information that may help infection preventionists who view your submission. Comments are not routinely monitored by IDPH. To communicate directly with IDPH, please email DPH.XDROregistry@Illinois.gov

- You will be taken to the report form to make edits.
- Hit SUBMIT when finished.
- Note that submitted date at the bottom of the report will now reflect the edit date.

To delete, click 'Delete' at bottom of report

XDRO Report - Sample Hospital

Patient information

Patient name: Ww Jr, Dd	MRN: 323434	Admission date: 12/12/2014
Date of birth: 01/23/2000	SSN (last 4):	Gender: male
Race:	Ethnicity:	
Address: 1900 Polk, Chicago, Cook, IL 60612		

XDRO culture information

Organism: <i>Citrobacter spp.</i>	Culture date: 12/12/2014
XDRO criterion: Molecular test	Specimen source: Blood
Mechanism of resistance: NDM-1	
Comments:	
Submitted by Vicky Gao, 02/23/2016, Sample Hospital	

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Select reason for deleting the report from the drop-down menu, then hit "Delete" again

XDR0 Report - Sample Hospital

Patient information

Patient name: Ww Jr, Dd

MRN: 323434

Admission date: 12/12/2014

Date of birth: 01/23/2000

SSN (last 4):

Gender: male

Race:

Ethnicity:

Address: 1900 Polk, Chicago, Cook, IL 60612

XDR0 culture information

Organism: *Citrobacter* spp.

Culture date: 12/12/2014

XDR0 criterion: Molecular test

Specimen source: Blood

Mechanism of resistance: NDM-1

Comments:

Submitted by Vicky Gao, 02/23/2016, Sample Hospital

Reason for deleting the above record:

Please Select Reason: ▼

Comment:

De-colonization or infection

Please Select Reason:

Data entry error - duplicate record

Data entry error - other

Laboratory testing error

Patient deceased

Not a CRE - confirmed by molecular testing

Not a CRE - does not meet surveillance criteria

Other

Delete the record.

Go E

Deleted reports are still available in the XDRO registry, but have a red 'Deleted' watermark

XDRO Report - Sample Hospital

Patient information

Patient name: Report, Test

MRN: 9999

Admission date: 06/18/2018

Date of birth: 06/18/2000

SSN (last 4):

Gender: female

Race:

Ethnicity:

Address: 1339 S Wood, Chicago, Cook, IL 60612

XDRO culture information

Organism: *Enterobacter aerogenes*

Culture date: 06/18/2018

XDRO criterion: Molecular test

Specimen source: Rectal (screening)

Mechanism of resistance: KPC, NDM-1, OXA, VIM, IMP,
Unknown

Comments:

Deleted by Vicky Gao, 12/06/2018, Sample Hospital

Reason of Deletion: Other

Comment of Deletion: testing

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Questions?

1. Refer to XDRO FAQ document:

<https://xdro.dph.illinois.gov/help.html>

2. Contact your local health department

3. Email the IDPH XDRO team at

DPH.XDRORegistry@illinois.gov